

QUALITY PANEL

Q/1a/2011

**A meeting of the QUALITY PANEL will be held at 10.30am on
 Thursday 20 January 2011 at SMMT Industry Forum, 2410, Regent's Court,
 The Crescent, Solihull Parkway, Birmingham, B37 7YE**

AGENDA

	Time Estimate	Finish
1. Welcome and apologies for absence (<i>Chairman / SE</i>)	5 mins	10.35
2. Minutes of the previous meeting (<i>Chairman</i>) (<i>Previously circulated Q4/2010</i>) <ul style="list-style-type: none"> • To approve the minutes of the meeting held on 7 October 2010 	5 mins	10.40
3. ISO 9001 Issues (<i>Steve Elvin</i>) Including: <ul style="list-style-type: none"> • Feedback from ISO/TC 176/SC2 meeting • ISO 9001 User Survey status 	20 mins	11.00
4. ISO/TS 16949 Issues (<i>Rob Brown and Steve Elvin</i>) Including: <ul style="list-style-type: none"> • Oversight activity report • IATF Recommitment Strategy • IATF Global CB Conference 	30 mins	11.30
5. Manufacturing Issues (<i>Steve Elvin</i>) Including: <ul style="list-style-type: none"> • Top 10 issues follow up • Working closely with the Automotive Components Section 	30 mins	12.00
6. SMMT Open Forum Events (<i>Steve Elvin</i>) Including: <ul style="list-style-type: none"> • 15 March Event (No. 5 in the series) • 30 March Event (new event aimed at the non-car sectors of automotive) 	20 mins	12.20
7. Any other business and next meeting (<i>Chairman</i>) Including: <ul style="list-style-type: none"> • Agreeing the date of the next meeting 	10 mins	12.30

Contact:

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